

**The English and Foreign Languages University, Hyderabad**  
**School of Distance Education**  
**Academic Calendar 2021-22**

Sl.No.	Duty	Work done	MA Semester wise	MA - II	PGCTE	PGDTE
1	Dean	Call for applications (Advertisement)	Jan	*	December	<p>The PGDTE Programme was stalled from the Academic year 2020-21 onwards. The School is working on revision of materials and writing new courses as per the UGC ODL Regulations 2020.</p>
2	SDE office & Coordinators	Receiving and Scrutinizing applicaions	10 Jan. - 10 Feb.	*	1 Dec. - 15 Mar.	
3	Dean, Coordinators & SDE Office	Following up with Publications for materials	1 - 30 Nov.	1 - 30 Nov.	1 - 28 Feb.	
4	Course Monitors	New assignments submission by monitors	1 - 15 Jan.	1 - 15 Jan.	1 - 15 April	
5	SDE office & Coordinators	Photocopying Assignments; Preparing	16 - 31 Jan.	15 - 20 Jan.	16 - 30 April	
6	Dean	Admission committee meeting	1 - 28 Feb.	*	1 - 30 April.	
7	Dean & Coordinators	Admission confirmation letters	20 - 31 Jan.	25 - 28 Jan.	16 - 30 April	
8	Coordinators & SDE office	Materials dispatch with assignments	1 - 28 Feb.	25 - 28 Jan.	1 - 31 May	
9	<b>SDE Office</b>	<b>Assignment I &amp; II - Deadline</b>	<b>31-May</b>	<b>30-Jun</b>	<b>15 - Nov.</b>	
10	SDE Office & Moniors	Assignment sent to Academic Counsellors	1 - 15 June	1 - 15 July	23 - 30 Nov	
11	Course Monitors	Monitoring	1 July - 15 July	10 - 20 Aug.	1 - 30 Jan	
12	SDE Office	Assignments returned to students	16 - 22 Aug.	20 - 31 Aug.	1 - 7 Feb	
13	<b>SDE Office</b>	<b>Assignment II - Deadline</b>	<b>30 - Sept.</b>	<b>30 - Sept.</b>	<b>28 Feb.</b>	
14	SDE Office & Moniors	Assignment sent to Academic Counsellors	7 - 15 Oct.	7 - 15 Sept.	8 - 15 Mar.	
15	School Meeting	Fixing the dates for the Contact Programme	15 - 20 Oct.	15 - 20 Sept.	15 - 20 Mar.	
16	Couse Monitors	Monitoring	8 - 30 Nov.	8 - 31 Oct.	1 - 30 April	
17	SDE Office	Assignments returned to students	1 - 15 Dec.	1 - 15 Nov.	1 - 15 May	
18	Coordinators	Contact Programme	6 - 28 Jan.	27 Jan - 28 Feb.	15 June - 15 July	
19	Coordinators	Question paper submission by Monitors	15 Jan.	15 - Feb.	30-Jun	
20	SDE office & Coordinators	Exam scripts dispatch and return	25 Jan - 20 Feb.	25 Feb - 20 Mar.	16 Jul. - 15 Aug.	
21	Course Monitors	Exam Monitoring	1 - 31 Mar	1 - 15 April	16 Aug. 15 Sep.	
22	Coordinators & SDE Office	Exam results and Tabulaion	1 - 15 April	16 - 25 April	15 - 30 Sep.	
23	SDE office & Coordinators	Grade cards printing	15 - 20 April	25 - 30 April	1 - 5 Oct.	
24	Dean, Coordinators & SDE Office	Following up with CoE to sign Grade cards	20 - 20 April	1 - 5 May	6 - 15 Oct.	
25	Dean, Coordinators & SDE Office	Following up with CoE and VC's office for CERTIFICATES	*	6 May - 30 June	1 Nov. 30 Dec	
26	SDE Office	Dispatch of Certificates	16 - 30 June	1 - 15 July	1 - 15 Jan.	
	<b>Programme Duration</b>	<b>MA I &amp; II March 1 - February 28 [2 years]</b> <b>PGCTE: July 16 - July 15 [1 year]</b> <b>PGDTE: December 1 - November 30 [1 year]</b>		<b>अधिष्ठाता / Dean</b> <b>दूरस्थ शिक्षा संकाय/School of Distance Education</b> <b>ईएफएल विश्वविद्यालय / EFL University</b> <b>हैदराबाद-500 006 / Hyderabad-500 007.</b>		